

**To: Trinity United Methodist Preschool**

**Please excuse my child \_\_\_\_\_; he/she was not in attendance on the following date(s):**

\_\_\_\_\_.

He/she was out due to:

- Illness or injury of the child or the child's family member which requires hospitalization or bed rest. (excused)
- Physician or dentist appointment (excused)
- Infectious disease or parasitic infestation (excused)
- Funeral service, memorial service, or bereavement upon the death of the child's family member (excused)
- Life threatening illness or injury of the child's family member (excused)
- Compliance with a court order (e.g., visitation, subpoena) (excused)
- Special education or related services as defined in 20 U.S.C. 1401(2004) for the child's disability (excused)
- Family vacation, not to exceed five excused absences per program year (excused)
- Extraordinary circumstances beyond the control of the child and the child's parent (excused) explain:

\_\_\_\_\_

- other \_\_\_\_\_ (unexcused)

**Signed:**

**Date:**

\_\_\_\_\_

\_\_\_\_\_