



Responding to COVID-19

Trinity United Methodist Preschool, Tallahassee, FL

Updated February 12, 2021

If a parent works with someone who has been exposed to Covid-19:

- Parent should inform the director; no other action needed unless symptoms develop.

If a parent works with someone who tested positive for Covid-19:

- Parent should determine if they are at risk; if they feel like they have had direct contact, they should get tested and should quarantine for 10 days.
- When possible, the child should also quarantine at home.

If a parent feels ill and gets tested for Covid-19:

- Parent must inform the director and quarantine until getting results.
- The child must also quarantine at home.

If a parent tests positive for Covid-19:

- Parent must inform the director and the child must remain out of school.
- If symptom free, child may return after 10 days.
- If symptoms develop and/or child tests positive, then child may return 10 days after their positive result.

If a child feels ill and gets tested:

- Parent must inform the director and child will quarantine until a negative test result.
- Child can return after their negative result and after preschool sickness protocols have been met. (Refer to the Preschool Handbook)

If a child tests positive for Covid-19:

- Parent must inform the director and the child must remain out of school for 10 days after their positive result.
- The school (all or part) may close for 2 days (one for droplets to settle and one for sanitizing).
- Director will call the Health Department for guidance.

If an employee feels ill and is tested for Covid-19:

- Employee must notify the director.
- If the employee is at work, they should leave immediately.
- If the employee is at home, they should get tested as soon as possible.

- Director will notify the families where necessary.
- If employee tests negative for Covid-19, they may return to work when their illness passes.

If an employee tests positive for Covid-19:

- Director notifies families as needed.
- The school (all or part) may close for 2 days (one for droplets to settle and one for sanitizing).
- Director will call the Health Department for guidance.
- Employee may return to work 10 days after positive result or with a note from a doctor or Health Department clearance letter.
- Employee can view information regarding employment benefits at <https://www.dol.gov/agencies/whd/pandemic/ffcr-a-employee-paid-leave>

If anyone living in the employee's residence (family member, roommate, etc.) tests positive for Covid-19:

- Employee quarantines for 10 days.
- If symptoms develop and/or employee tests positive, then employee may return 10 days after their positive result.

If an infected person has been in the building:

- The school (all or part) may close for 2 days (one for droplets to settle and one for sanitizing).
- Director will call the Health Department.

Please note that we will handle these unique situations on a case by case basis.

Current Preschool sickness protocol: If a child has a fever of 100.0 F or more, they need to remain out of school for 72 hours before returning. (Fever free without the use of medications.)